

Black Swan

Bar & Venue Hire

NEWCASTLE ARTS CENTRE

67 Westgate Road
Newcastle
NE1 1SG
0191 261 5618
Newcastle-arts-centre.co.uk

Tuesdays - Thursdays | Evening

Hire Fee Includes

Steward and Bar (Until 23:00)
Access to private courtyard with tables & chairs Bar & Lounge
Main room with stage & dance floor Use of existing tables & chairs
Use of CD/MP3 system in the bar
5 buffet tables

Venue & Bar Capacity: 140	
Black Swan Midweek	Hire Fee
19:00-23:00	£200.00
19:00-00:00	£280.00
Black Swan Bar Capacity: 60 19:00 – 23:00	£120
Optional Additions	Hire Fee
Venue Hire Before 19:00	See Room Hire Sheet
PA Hire Per Event	£65.00
Projector Hire Per Event	£35.00
Table & Linen Cloth Hire 1 table seats 8 people. Max 8 tables available	£14.00 per table

The Black Swan does not arrange a DJ, band, or catering - you are free to arrange these yourself. We are happy to recommend local vendors who we have worked with in the past
Please make sure to let us know any technical requirements for bands etc well in advance of your event.

Getting In Touch With The Black Swan:

The Bookings manager is available for calls or to conduct viewings:

Tuesdays 13.00 - 17.00

Fridays 13.00 - 16.00

0191 261 5618

admin@newcastle-arts-centre.co.uk

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Saturdays | Evening

Hire Fee Includes

Staffed bar

Doorman

Private courtyard with tables & chairs Bar & Lounge

Main room with stage & dance floor Use of existing tables & chairs

Use of CD/MP3 system in the bar

5 buffet tables

Cake table

Hire is charged from the time your guests are invited to arrive. Access for decorating etc. from 11am.

Black Swan Saturday	Hire Fee
19:00-23:00	£385.00
19:00-00:00	£445.00
Optional Additions	Hire Fee
Venue Hire Before 19:00	£60.00 per hour
PA Hire Per Event	£65.00
Projector Hire Per Event	£35.00
Table & Linen Cloth Hire 1 table seats 8 people. Max 8 tables available	£14.00 per table

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